**Minutes of the Strategic Planning Meeting held on Minutes 25th January 2024**

**Present:** Cllr B Beeley (Chairman), Cllr S Al-Hamdani, Cllr R Blackmore, Cllr K Barton,

 Cllr K Dawson, Mr R Knotts, Mr A Fletcher. Mr P Clegg.

**1, Apologies received:** Mr G Fielding, Ms C Wilkins, Ms G Brownridge (OMBC), Mr K. Begley, Mr A Taylor, Mr P Sykes, Mr G Whitehead.

**Absent:** Cllr M Birchall,

**2, Declarations of Interest**

**None declared.**

**3, Approval of Minutes 30th November 2023**

**Accepted as a true record and signed by the Chairman**

**4, Result of funding/grant application**

Mr Knotts advised that the funding application had been submitted; he had applied for £9515.63. He shared a flow chart and explained the next steps. Leaflet printing and distribution costs were discussed. He advised the application decision/approval should be received within the next 15-20 days. The committee thanked Mr Knotts for all the time and effort he had put into this application.

Mr Knotts then advised that once this has been completed he is stepping down from the Committee.

**5, Completion of Flyer Summary document**

Cllr Al-Hamdani and Mr Knotts shared these completed draft pages with the meeting and they were discussed**.** After some discussion it was agreed that members would share any comments they had on these flyers with Cllr Al-Hamdani and Mr Knotts within the next couple of weeks so any amendments could be done prior to the next meeting. The committee thanked Cllr Al-Hamdani and Mr Knotts for all the excellent work put into these very professional flyers.

**6, Comments on HRA/SEA**

This item on the agenda was covered first. Cllr Al-Hamdani explained the changes that had been made based on the information received from Ms Brownridge. He advised there were some minor amendments and 3 important ones:

to meet HRA assessment requirements; Fletcher’s Mill; Community Self-build where conflicting information had been received from OMBC and PEAK.

These were discussed.

Mr Knotts suggested that all Saddleworth Parish Council assets be listed on the Plan and it was agreed the clerk would double check against the asset register held and share this with Cllr Beeley and Cllr Al-Hamdani.

Oldham Local Plan consultation was discussed and it was agreed that both plans must be synced.

Oldham Local Plan consultation is at the Civic Hall 1st Feb and the committee were asked to attend if possible.

Cllr Al-Hamdani advised that Ms Brownridge was checking the Neighbourhood Plan for conformity. Once the SEA screen is complete it will be sent to PEAK and the other departments listed.

**7, Next Steps**

Committee to send any flyer amendments to Cllr Al-Hamdani and Mr Knotts within the next two weeks.

Cllr Al-Hamdani to build the online version of the summary document and Neighbourhood Plan once all feedback had been received. This will then be communicated to the website design team.

Cllr Beeley to send the amended HRA to Derek Richardson.

Cllr Beeley to check whether the HRA has to be sent to Natural England

Cllr Al-Hamdani to contact PEAK and OMBC to discuss any potential conflicts regarding the self-build section.

Cllr Beeley and the clerk to check the plan against Saddleworth Parish Council Asset register.

Clerk to share most recent Neighbourhood Plan and summary documents to all councillors and community groups.

**8, Items for the next agenda**

 **Funding Grant application progress**

**Update on the final summary document**

**Consultation Progress**

 **Next meeting: 29th February 2024 @ 09.30hrs**